

Procedure For Obtaining CE Course Offering Number

- 1-Name of Approved Course and Number
- 2- Date of Class and Time's
- 3-Complete Address Where Class is to be Held
- 4-Name of Approved Instructor

Please Allow 30 Days To get Course Offering Number

Name of Course and Number_____

Date of Class and Time's_____

Complete Address of Class Including County

Phone Number of Facility_____

Name and SSN # of Approved

Instructor_____

Please Return to: Jim Burkett @ j.Burkett@bellsouth.net Fax 904-262-7812